

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms

Every year in the College Development Committee (CDC) and Purchase Committee meetings, Budgetary provisions are made under different heads like building, furniture, computers, library, gymkhana, water Supply and electricity charges

for maintenance and to upkeep the facilities available in the college campus. The college has used the following measures to maintain and upkeep these facilities. Keeping dead stock registers by administrative office, Gymkhana, N.S.S, Central Library and Department of Geography. Annual Stock Verification through Audits by the Management. The maintenance of the college building is done through civil engineer assigned by the Management. The additional staff is appointed on daily wages for maintenance of furniture as well as electrification, plumbing and sanitation. Cleanliness of classrooms, computer

lab, staff room, library, different departments and principal cabin carried out by regular staff. Maintenance of software and equipment such as computers, laptops, printers, scanners etc. carried out by contract basis. solar panel, an AMC is signed for period of ten years. Water Cooler and purification unit are maintained through AMCs. Library Committee makes budgetary provisions for Books, Reference Books, Journals and Periodicals as per the need of Departments the books are purchased with the permission of management and Principal. Also all the subscription of journals and periodicals, LIBMAN as well as annual maintenance of LIBMAN software is done through the AMCs. Fire extinguishersystem is also installed in the college. The overall development of campus is controlled and supervised by the college campus development committee. The efforts are consistently taken by the college and the management for creation and upgradation of infrastructural facilities to support teaching learning and other activities of the college.